

FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

May 16, 2017 • Tuesday, 7 p.m.

7:00 p.m. - The Student Recognition Award ceremony was held in the auditorium prior to the start of the regular monthly meeting.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:45 p.m. Those in attendance were:

Board Members: Robert K. Gore, Timothy M. Heffner, Richard R. Kaskey, Kevin L. Manmiller, Michael D. Noll, Gary A. Reinert, Jason E. Valick, Mark T. Watkins, James M. Younker

Absent: None

Administrators: Amaal Awadalla, Gwynn E. Bollinger, Gangi E Cucciuffo, Thomas D. DeAngelo, Matthew Q. Diehl, Paul B. Eaken, Stephen A. Herman, Michelle D. Jackson, Heidi A. Orth, Christopher S. Redding, Thomas L. Salpino II, Kerry R. Strickler, Natalie E. Trace

Absent: Lori M. Koehler

Solicitor: James E. Mancuso, Esquire

Secretary: Michael D. Noll

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the minutes of the April 18 regular meeting.

Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Valick, to approve the treasurer's report.

Treasurer's Report

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Manmiller, to pay the bills for the month.

Bills Approved

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Watkins, to approve a pilot Discovery Science Tech Book in grades 6 through 8 for the 2017-18 school year at a cost of \$10,676.

Instructional Program
Discovery Science
Tech Book

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Dr. Kaskey, to approve Courtney Wertman-Stambaugh as an Elementary Principal (initial assignment will be Willow Creek Elementary), effective 7/1/17 (or at a later date upon release from current employer), at an annual salary of \$94,500.

Personnel
Courtney Wertman-
Stambaugh

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Manmiller, seconded by Dr. Kaskey, to approve the restructuring of the Andrew Maier principal position from a 220 day position to a 260 day position beginning July 1, 2017.

Restructuring of the
Andrew Maier Principal
position

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to approve the following personnel actions:

Personnel Actions

Assignments

Instructional

- Jane Billig, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Heidi Carletti, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Dawn Gaugler, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Christina Richard, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Mandy Torres, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Brenden Whalley, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Nicole Majewski, Extended School Year Speech Therapist, effective 7/5/17, @ \$25/hour
- Amy Derr, Extended School Year Speech Therapist, effective 7/5/17, @ \$25/hour
- Leanne Nelson, Extended School Year Nurse, effective 7/5/17, @ \$25/hour

Support Staff

- Lori Garman, Extended School Year Certified Aide, effective 7/5/17
- Erica Braunsberg, Extended School Year Non-Certified Aide, effective 7/5/17
- Laura Grafe, Extended School Year Non-Certified Aide, effective 7/5/17
- Deb Barnett-Heist, Extended School Year Certified Aide, effective 7/5/17
- Janelle McAllister, Extended School Year Non-Certified Aide, effective 7/5/17
- Susan Wagner, Extended School Year Non-Certified Aide, effective 7/5/17
- Tammy Lorish, Extended School Year Non-Certified Aide, effective 7/5/17
- Michele Rodriguez, Extended School Year Certified Aide, effective 7/5/17
- Tina Hermany, Extended School Year Certified Aide, effective 7/5/17
- Susan Henne, Extended School Year Certified Aide, effective 7/5/17
- Jamie Himmelreich, Extended School Year Certified Aide, effective 7/5/17
- Kathleen Kaskey, Extended School Year Non-Certified Aide, effective 7/5/17
- Kendra Mauger, Extended School Year Certified Aide, effective 7/5/17
- Jennifer Reinheimer, Extended School Year Non-Certified Aide, effective 7/5/17

Leave Requests

- Amy Hilbert, Middle School Gifted Support Teacher, FMLA/Qualifying Event leave, effective from approximately 9/23/17 through 11/28/17

Resignations

- Cheryl Evanosky, Middle School Language Arts Department Chair, effective at the end of the 2016-17 school year
- Michele Reitz, High School Food Service Worker, effective 5/5/17
- Rebecca Navarro, Andrew Maier Kindergarten Teacher, effective at the end of the 2016-17 school year
- Rako Zech, Middle School Science Teacher, effective at the end of the 2016-17 school year
- Rodana Gorman, Willow Creek Elementary Food Service Worker, effective 6/6/17

Retirements

- Anne Smith, Middle School Food Service Worker, effective 6/5/17
- Terry Dower, Facilities Worker at Willow Creek Elementary, effective 6/6/17

Substitutes

Instructional Staff (\$100/day, retirees-\$110/day)

- Erica Crisafulli, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Janet Guidotto, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Cindi Levengood, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Lisa Reaser, Extended School Year Teacher, effective 7/5/17, @ \$25/hour
- Joshua Werstler, Extended School Year Teacher, effective 7/5/17, @ \$25/hour

Support Staff

- Janet Guidotto, Extended School Year Certified Aide, effective 7/5/17
- Joshua Werstler, Extended School Year Certified Aide, effective 7/5/17
- Stacey Negron, Extended School Year Non-Certified Aide, effective 7/5/17
- JoAnn Ross, Extended School Year Non-Certified Aide, effective 7/5/17
- Michele Reitz, Food Service Worker, effective 5/8/17
- Karen Geisler, summer custodial/grounds worker, effective 6/12/17
- Janelle McAllister, summer custodial/grounds worker, effective 6/12/17
- April Garrett, summer custodial/grounds worker, effective 6/12/17
- Violet Templin, summer custodial/grounds worker, effective 6/12/17
- Nathan Cammauf, summer custodial/grounds worker, effective 6/12/17
- Kyle Cochran, summer custodial/grounds worker, effective 6/12/17
- Joshua Leggett, summer custodial/grounds worker, effective 6/12/17
- Ryan Schlegel, summer custodial/grounds worker, effective 6/12/17

Volunteers

Building

- Victoria Fiskaldo
- Tracey Pyles
- Nilsa Starzmann
- Nicholas Ramsey
- Michelle Brownback
- Candace Fiore
- Chantelle Fizz
- Karen Fluharty
- Melissa Parson
- Matthew Stichter
- Samantha Baker
- Robin Geisinger
- Alexandria Sekella
- Lori Motherwell
- Cassandra Bogan
- Annmarie Torres

New Hires Pending Completion of Pre-Employment Screenings

Substitutes

Support Staff

- Daniel Aston, Extended School Year Non-Certified Aide, effective 7/5/17, at a rate pending finalization of the support staff contract
- Dana Fidler, District-wide IT Intern, effective 5/15/17, @ \$10.80/hour (up to but not exceeding 500 hours)
- Michael Favata, summer custodial/grounds worker, effective 6/12/17
- Tyler Redding, summer custodial/grounds worker, effective 6/12/17

Question, Roll Call Vote

Ayes: Gore, Heffner, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Abstention: Kaskey

Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Gore, to approve the first reading of the following Board policies:

Board Policies
(first reading)

- #246 School Wellness (revised)
- #808 Food Service (revised)
- #810.2-a Drug/Alcohol Testing – Covered Drivers (new)
- #810.2-b Drug/Alcohol Testing – Covered Drivers (Contracted) (new)

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Younker, to approve a contract with Caron Foundation for middle school and high school Student Assistance Program services (3 days per week) for the 2017-18 school year in the amount of \$22,728. (An approximate 3% increase from the 2016-17 school year.)

Business and Finance
Caron Foundation
SAP Program

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Gore, to approve a wire payment as follows:

Wire Payment

BCTC 1998 & 2005 Issues \$114,743.30 due 5/15/17

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Watkins, to approve a contract with Central Susquehanna Intermediate Unit to provide fund accounting, payroll, and personnel software services for the 2017-2018 fiscal year at an estimated cost of \$21,275. (Price includes a 10% discount on the annual cost for piloting the new web version.)

CSIU
Fund Accounting, Payroll,
and Personnel Software
Services

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Manmiller, to approve the following debt payments due 6/1/2017:

Debt Payments

- Series of 2013: Principal - \$225,000.00 Interest - \$109,415.00
Total - \$334,415.00
- Series of 2014: Principal - \$1,595,000.00 Interest - \$30,162.50
Total - \$1,625,162.50
- Series of 2015: Principal - \$2,130,000.00 Interest - \$288,487.50
Total - \$2,418,487.50

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Watkins, to approve the activity fee for sport and after school music ensembles for the 2017-2018 school year as follows:

Activity Fees

- HS - \$150/student MS - \$100/student Family Maximum - \$300

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins

Nays: Younker Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve the sale of athletic passes for the 2017-2018 school year as follows:

2017-18 Athletic Passes

- \$75 per Family Pass (2 adults and students K-12)
- \$35 per Individual Adult Pass
- \$15 per Student/Senior Pass

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Valick, to approve a contract with School Pointe to provide website services at a cost of \$3,500.

School Pointe

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Valick, to approve a contract with Schuylkill Valley School District to share transportation services for one student at a cost of \$79.58 per day (SVSD to pay FASD).

Schuylkill Valley School District – Transportation Services

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a contract with Vision Benefits of America to provide vision services for a period of July 1, 2017 through June 30, 2019 at \$5.94 for single coverage and \$15.44 for family coverage. (Annual cost decrease of \$655.)

Vision Benefits of America

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Younker, to approve a contract with American Management Advisors to provide interscholastic sports insurance for the 2017-2018 school year at a cost of \$7,000. (No increase since 2010-2011.)

American Management
Advisors

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve Charlene Keller and Leona Schlageter as substitute bus drivers for the remainder of the 2016-2017 school year.

Substitute Bus Drivers

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve a contract with Pediatric Services of America for private duty nursing services for the 2017-18 school year at a rate of \$45.00/hour (no increase from 2016-17).

Pediatric Services of
America

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to approve a contract with New Story to provide extended school year services at their North Wyomissing Blvd., Wyomissing, PA facility for special education students in the amount of \$376/day (a \$1 increase from 2016-17).

New Story - ESY

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve the 2017-2018 food service budget in the amount of \$1,120,289 and set lunch prices at the following rates: \$2.65 (K-6), \$2.75 (7-12), \$4.25 (Adult)

2017-18 Food Service
Budget

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Valick, seconded by Dr. Kaskey, to approve a contract with Wendy Schwoyer for therapy services at the various contracted rates.

Wendy Schwoyer

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Noll, to approve the proposed final budget for the 2017-2018 fiscal year in the amount of \$45,836,643, including a .75 mill tax increase and the use of \$300,000 of the retirement stabilization fund balance, and further authorize submission of the required PDE 2028 form to the PA Department of Education.

2017-18 Proposed Final
Budget

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Dr. Kaskey, seconded by Mr. Reinert, to approve a contract with Siobhan Trionfetti to provide ESY services to those students who require the Wilson Reading Program. This service will not exceed \$5,100 for the entire 2016-17 ESY summer program.

Siobhan Trionfetti

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Dr. Kaskey, to approve a contract with Hogan Learning Academy, LLC for Extended School Year services from 6/21/17 through 8/8/17 at a rate of \$380/day for five special needs students. (This is a rate increase of \$5/day. This will serve as the students' ESY program in place of the normal 6 week program.)

Hogan Learning Academy -
ESY

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Younker, to approve a contract with Lindamood-Bell to provide instructional services for student #22765, in an amount not to exceed \$55,000.

Lindamood-Bell

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Dr. Kaskey, to elect Heidi Orth as Board Treasurer (one-year term) beginning 7/1/17.

Miscellaneous
Heidi Orth,
Board Treasurer

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to elect Heidi Orth as the school district's management representative on the Board of Trustees for the Berks County School Districts Health Trust.

Heidi Orth,
Heath Trust Management
Representative

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Manmiller, to approve a Memorandum of Understanding between Fleetwood Area School District and both Fleetwood Police and Northern Berks Police Departments for a two year period from May 2017 through May 2019.

MOU with Police
Departments

Question, Roll Call Vote

Ayes: Gore, Heffner, Kaskey, Manmiller, Noll, Reinert, Valick, Watkins, Younker

Nays: None Motion Carried

A motion was made by Mr. Watkins, seconded by Mr. Gore, to approve the following requests for use of facilities:

Use of School Facilities

- Richmond Elementary, by the Fleetwood Police for training exercises, 6/15/17 and 6/16/17
- High School Softball Fields, by Lyons Fire Company Athletic Association for softball tournaments, 6/10, 6/11, 7/15, and 7/16/17 (in exchange for use of the Lyons ball field for district events)

Use of Facilities to be Billed:

- Middle School Gymnasium 5/6, by Lady Rage for practices, various dates from March 27 through April 10, 2017, at a fee of \$216
- Richmond Elementary School Library, by the Fleetwood Area Youth Football & Cheerleading Association for a meeting, 4/24/17, at a fee of \$14
- Middle School 5/6 Gymnasium, by the Fleetwood Girls Softball Association for softball practices, 3/24/17, at a fee of \$16
- High School Stadium, by Skool Sports Camp for a field hockey camp, 7/17 and 7/18/17, at a fee of \$375
- High School Auditorium by the Fleetwood Community Theatre for a theatrical production, 7/17/17 through 7/22/17, at a fee of \$722.50
- High School Cafeteria (w/o kitchen) by the Fleetwood Community Theatre for a cast party, 7/22/17, at a fee of \$10
- High School Parking Lot, by the Fleetwood Youth Soccer Club for a Kaufman's BBQ Chicken Fundraiser, 5/9/17, at a fee of \$10
- Middle School 5/6 and 7/8 Gymnasiums, by Surge Volleyball for a volleyball tournament, 4/22/17, at a fee of \$525

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs.

Federal Programs

A motion was made by Mr. Gore, seconded by Mr. Younker, to adjourn the meeting.

Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 8:39 p.m.

Respectfully submitted,

Michael D. Noll
School Board Secretary

EXECUTIVE SESSION - None