



# FLEETWOOD AREA SCHOOL DISTRICT

BUSINESS OFFICE/ENROLLMENT • 801 N. Richmond Street, Fleetwood, PA 19522

Phone: 610-944-8111 Ext. 1200 / 1204 Fax: 610-944-6842

Email: [clesher@fleetwoodasd.org](mailto:clesher@fleetwoodasd.org) / [kjamison@fleetwoodasd.org](mailto:kjamison@fleetwoodasd.org)

To register a student the following must be submitted along with the enrollment packet. The registration process cannot be started without these documents.

Original birth certificate or legible copy \_\_\_\_\_

Immunization record \_\_\_\_\_

Copy of IEP (if applicable) \_\_\_\_\_

Grades/Transcripts (Transcripts 9/12) \_\_\_\_\_

2 proofs of residency \_\_\_\_\_

Please provide us with **one** item from **List 1** and **one** item from **List 2**.

**List 1**

- Agreement of Sale
- Property deed
- Property Tax bill/receipt
- Current Homeowners bill/policy
- Lease/Rental Agreement

**List 2**

- Current electric and/or phone bill
- Bill or receipts showing new address
- TV cable or satellite activation/bill
- Utility "turn on" service statement
- Vehicle registration card/change of address
- Vehicle insurance card
- Driver's license/application for change of address
- Check or pay stub
- Post office address change, mail forward order
- Voter registration card

Note: Any other official document listing your name and address not listed above may be submitted and will be considered for approval.

When you have completed the packet and you have **all** the necessary documents, please drop the completed packet with the documents in the gray box outside of the District Administration door at 801 N Richmond St, Fleetwood, Pa, 19522. This box is checked daily. We will contact you when we have received the packet and your enrollment is in progress.



**NOTE:** Because of a new state law, your student will not be OFFICIALLY enrolled until the building nurse has reviewed your child's immunization record. The nurse WILL contact you if your child needs any additional immunizations in order to start school.