

# FLEETWOOD AREA SCHOOL DISTRICT

## Board of School Directors' Meeting Minutes

September 21, 2010 • Tuesday, 7 p.m.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:02 p.m. Those in attendance were:

Board Members: Timothy M. Heffner, Shane D. Lawrence, Michael D. Mayer, Kelly J. McNabb, Peter W. Miller, Sarah A. Muzopappa, Michael D. Noll, Gary A. Reinert

Absent: Thomas M. Prachar

Administrators: Bethany L. Bosold, Michael G. DeAntonio, Paul B. Eaken, Jane L. Fawcett, Lori M. Koehler, Heidi A. Orth, Christopher S. Redding, Jeffrey A. Roe, Thomas L. Salpino II, Steven A. Schutt, J. Jeffrey Woodall

Absent: Thomas J. Golinsky, Michelle D. Jackson, Richard R. Kaskey

Solicitor: John M. Stott, Esquire

Secretary: Gary A. Reinert

**Tenure Presentation** - Introduction of the newly tenured employees by Dr. Eaken. The following have reached tenure status as a professional employee, each having completed the necessary requirements as stipulated in the Pennsylvania School Code: Rebecca Boylan, Veronica Cambria, Andrea Dascalescu, Matthew Farr, Andrew Good, Dina Heffner, Sarah Hughes, Theresa Kelly, Gretchen Linderman, Nicole Lynyak, Danielle Moyer, Jennifer Neiman, Shawn Rudy, Lilianne Sanderlin, Michelle Stelmack, Jaime Wagner

A motion was made by Dr. Lawrence, seconded by Mr. Mayer, to approve the minutes of the August 17 regular meeting

Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mrs. McNabb, seconded by Mr. Miller, to approve the treasurer's report.

Treasurer's Report

Question, Roll Call Vote

Ayes: Mayer, McNabb, Miller, Muzopappa, Noll, Reinert, Heffner, Lawrence

Nays: None Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mrs. McNabb, to pay the bills for the month.

Bills Approved

Question, Roll Call Vote

Ayes: McNabb, Miller, Muzopappa, Noll, Reinert, Heffner, Lawrence, Mayer

Nays: None Motion Carried

A motion was made by Mr. Miller, seconded by Mr. Mayer, to adopt the following textbooks:

Textbook Adoption

- McDougal Littell, Literature (Pennsylvania Edition) Grade 6, c. 2008.

- McGraw Hill, Spotlight on Music, Big Books, grades K and 1; and pupil textbooks, grades 2 – 5, c. 2008.

Question, Roll Call Vote

Ayes: Miller, Muzopappa, Noll, Reinert, Heffner, Lawrence, Mayer, McNabb

Nays: None Motion Carried

A motion was made by Mrs. McNabb, seconded by Mr. Mayer, to approve the following planned instruction documents:

Planned Instruction

- #672 Medical Terminology Grades 10-12
- #613 Typing I Grades 10-12
- #823 Sports and Nutrition Grades 9-12

Question, Roll Call Vote

Ayes: Heffner, Lawrence, Mayer, McNabb, Miller, Muzopappa, Noll, Reinert

Nays: None Motion Carried

A motion was made by Mrs. McNabb, seconded by Mrs. Muzopappa, to approve the following personnel actions:

Personnel

### **Assignments**

#### **Co-Curricular**

- Jessica Sligh, HS cheerleading coach, effective 8/31/10 @ \$2,576
- Jared Bitting, technology education/family & consumer sciences department chair, effective 8/25/10 @ \$1,203
- Karen Sahaydak, HS spirit club advisor, effective first semester of the 2010-11 school year @ \$774.50
- Amy Schlott, HS spirit club advisor, effective second semester of the 2010-11 school year @ \$774.50

#### **Instructional**

- Madeline Pearson, half time HS Latin, effective 8/25/10 @ ½ of Bachelor's, Step 2

#### **Support**

- Michelle Hernandez, WC food service worker, effective 8/27/10 @ \$8.62/hour
- Joseph Skokowski, HS certified aide, effective 9/1/10 @ \$10.62/hour
- Brandy Beard, HS certified aide, effective 8/26/10 @ \$10.62/hour
- Julie Pietrowski, AM certified aide, effective 8/26/10 @ \$10.62/hour
- Sue Snyder, AM non-certified aide, effective 8/30/10 @ \$9.12/hour
- Elizabeth Tobias, HS food service worker, effective 9/16/10 @ \$8.62/hour

#### **Leave Request**

- Erica Kidd, RE grade 3, FMLA/qualifying event leave, effective 11/30/10 – 3/4/11

#### **Resignations**

- Jessica Donovan, HS assistant track coach, effective 8/30/10
- Aaron Cammauf, MS assistant boys basketball coach, effective 9/9/10
- Danielle Moyer, MS math, effective upon securing replacement
- Christine Snyder, HS food service, effective 9/17/10

#### **SMILES**

- June Moyer
- Elizabeth Stauffer
- Patricia Joseph

#### **Substitutes**

##### **Instructional Staff** (\$90/day, retirees-\$110/day)

- Amy Keeney
- Peter Costello
- Deborah Kulp
- Amanda Ferris
- Robert Mauger
- Lindsey Ancillai
- Dorothy Haring

- Stacy Greusel
- Brien Kalnoski
- Laura Werner
- Joanne DeCarlo
- Alyson Bankos
- Douglas Shuey
- Amy Hilbert
- Mallory Glantz
- Ann Alkons
- Karissa McNamara
- Lori Campbell
- Susan Fields

**Support Staff**

- Cheryle Hindman, security
- Elizabeth Tobias, food service
- Brenda Landis, custodial
- Dolores Stull, food service
- Lori Werner, food service
- Andrew Ward, non-certified aide
- Shannon Jacobyansky, non-certified aide

**Transfers**

- Amanda Ferris, WC kindergarten LTS to WC certified aide, effective 8/26/10
- Bernadette Russo, HS food svc to AM non-certified aide, effective 9/7/10
- Kelly Lucarelli, RE annual daily sub to RE certified aide, effective 8/26/10
- Denise Schartel, RE reading coach to WC reading coach, effective 8/25/10
- Kelly Schlegel, MS non-certified aide to HS non-certified, effective upon securing replacement

**Volunteers**

**Building**

- Erick Stern
- Stephen Oross
- Stacey Moyer
- Christa Mack
- Heidi Scarano
- Carl Fortna

**Co-Curricular**

**Girls' Volleyball**

- Marek Paniak

**Cheering**

- Tina Hermany
- Lisa Bernet
- Cory Stacherski

**Cross Country**

- Caitlin Pinckney
- Alan Gehringer

**Football**

- Kevin Smith
- Hannibal Fleming

Question, Roll Call Vote

Ayes: Muzopappa, Noll, Reinert, Heffner, Lawrence, Mayer, McNabb, Miller

Nays: None Motion Carried

*September 21, 2010*

A motion was made by Mr. Miller, seconded by Mr. Mayer, to approve a leave without pay request effective 10/20 – 10/29/10 for Andrea Dascalescu. Leave Without Pay Request Dascalescu

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Mayer, seconded by Dr. Lawrence, to approve additional 2010-11 instructional substitutes. 2010.11 Add'l Instructional Substitutes

Question, Roll Call Vote

Ayes: Heffner, Lawrence, Mayer, McNabb, Miller, Muzopappa, Noll, Reinert

Nays: None Motion Carried

A motion was made by Mr. Mayer, seconded by Mr. Miller, to approve a leave without pay request effective 5/11 – 5/23/11 for Alissa Trapp. Leave Without Pay Request Trapp

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mrs. McNabb, seconded by Mrs. Muzopappa, to approve the following revised board policies (second reading): Board Policies (second reading)

- #336 Personal Necessity Leave
- #352 Criminal Charges or Convictions
- #808 Food Services
- #810 Transportation
- #811 Bonding
- #812 Property Insurance
- #813 Other Insurance (new policy)
- #815 Acceptable Use of Internet, Computers & Net Resources
- #816 Audio/Video Monitors (new policy)
- #818 Contracted Services
- #825 State Mandate Waivers (new policy)
- #826 Privacy of Health Information (HIPAA)
- #828 Fraud

Question, Roll Call Vote

Ayes: Heffner, Lawrence, Mayer, McNabb, Miller, Muzopappa, Noll, Reinert

Nays: None Motion Carried

A motion was made by Mrs. McNabb, seconded by Mr. Mayer, to approve the following revised board policies (first reading): Board Policies (first reading)

- #702 Gifts, Grants, Donations
- #706 Property Records
- #707 Use of School Facilities
- #708 Lending of Equipment and Books
- #711 Athletic Facilities Advertising
- #713 Vandalism
- #715 Use of Fax Machines (new policy)
- #716 Integrated Pest Management
- #723 Tobacco Use
- #819 Student Crisis Intervention
- #905 Citizen Advisory Committees

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Miller, seconded by Dr. Lawrence, to approve a contract with Elwyn, Inc. to provide educational services for the 2010-11 school year at a rate of \$148.79 per day based on 180 education days.

Elwyn Inc  
2010.11

Question, Roll Call Vote

Ayes: Mayer, McNabb, Miller, Muzopappa, Noll, Reinert, Heffner, Lawrence

Nays: None Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mrs. McNabb, to approve the participation in the following joint purchasing programs for the 2010-11 school year:

Joint Purchasing Agrmt

Lancaster-Lebanon IU 13 State Software	(software licenses)
PEPPM	(computer equipment/supplies/software)
COSTARS	(software/hardware)

Question, Roll Call Vote

Ayes: McNabb, Miller, Muzopappa, Noll, Reinert, Heffner, Lawrence, Mayer

Nays: None Motion Carried

A motion was made by Mrs. McNabb, seconded by Mr. Miller, to ratify bus runs for the 2010-11 school year and to ratify bus drivers for the 2010-11 school year.

Bus Runs & Bus Drivers  
2010.11

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Dr. Lawrence, seconded by Mr. Mayer, to approve a wire payment to M&T Bank due 10/1/10 as follows:

M & T Bank

2001 Bond Issue (interest only)	\$256,432.50
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Question, Roll Call Vote

Ayes: Noll, Reinert, Heffner, Lawrence, Mayer, McNabb, Miller, Muzopappa

Nays: None Motion Carried

A motion was made by Mrs. McNabb, seconded by Mrs. Muzopappa, to approve change order #CO-1 for Andrew Maier roof replacement as follows;

AM Roof Replacement  
Change Order #1

Delete work associated with replacement of existing stacks.	(4,800.00)
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Credit for unused allowances.	<u>(4,592.48)</u>
	(9,392.48)

Question, Roll Call Vote

Ayes: Reinert, Heffner, Lawrence, Mayer, McNabb, Miller, Muzopappa, Noll

Nays: None Motion Carried

A motion was made by Mr. Miller, seconded by Mr. Mayer, to resolve to place a moratorium on any additional GASB pronouncements for at least three years and authorize submission of the resolution to the Governmental Standards Board and the Pennsylvania Association of School Business Officials.

GASB Moratorium

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mrs. McNabb, seconded by Dr. Lawrence, to approve Dr. Jameson to provide physical examinations for the 2010-11 school year at a cost of \$5.35 per exam (no increase over 09-10) and to approve Dr. Shuman to provide dental examinations for the 2010-11 school year at a cost of \$5.00 per exam (no increase over 09-10).

Physical Exams  
2010.11  
&  
Dental Exams  
2010.11

Question, Roll Call Vote

Ayes: Heffner, Lawrence, Mayer, McNabb, Miller, Muzopappa, Noll, Reinert

Nays: None Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mr. Mayer, to approve a contract with Bayada Nurses to provide in-school nursing services at \$47.00/hour for the 2010-11 school year.

Bayada Nurses

Question, Roll Call Vote

Ayes: Lawrence, Mayer, McNabb, Miller, Muzopappa, Noll, Reinert, Heffner

Nays: None Motion Carried

A motion was made by Dr. Lawrence, seconded by Mr. Miller, to approve the Fleetwood Area School District's Professional Education Report, Educational Technology Report, and revisions to the district's strategic plan reflected in the Academic Standards and Assessment Midpoint Review for submission to the Pennsylvania Department of Education.

Strategic Plan

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Mayer, seconded by Mrs. Muzopappa, to approve the following requests for use of facilities:

Use of School Facilities

- MS 7/8 café, by Fleetwood Area Music Assn. for fundraiser distribution, 12/10/10
- WC café w/out kitchen, by WC PTA for movie night, 9/17/10
- WC café w/out kitchen, by WC PTA for movie night, 2/11/11
- WC café hallway outside of gym, by WC PTA for book fair, 11/15 – 11/19 & 11/22 – 11/24/10
- WC library & lobby outside library, by WC PTA for meetings, various dates 9/8/10 – 6/1/11
- WC café w/out kitchen, gym, by WC PTA for Boo Fest, 10/29/10
- WC café w/out kitchen, by Hawk Mt Council, BSA for cub scout night, 9/13/10
- AM café w/out kitchen, by Hawk Mt Council BSA for cub scout night, 9/15/10
- AM café w/out kitchen, by Fleetwood Girl Scouts Brownie Troop 1773 for meetings, 1<sup>st</sup> & 3<sup>rd</sup> Wednesday September 2010 – May 2011
- MS 5/6 café w/out kitchen, by Fleetwood Girls Softball Assn. for meetings, various dates 9/7/10 – 4/12/11
- MS 7/8 gym, 5/6 gym, by Fleetwood Youth Football & Cheerleading Assn. for cheerleading competition practice, 10/4 – 10/7/10, 10/11 – 10/14/10, 10/18 – 10/21/10 & 10/25 – 10/29/10
- HS board room, by Girls Soccer Tigers Club for meetings, 9/13, 10/11, 11/8, 12/13/10 & 1/10/11 (correction)
- RE library, by RE PTA for memory book meeting, 10/13/10
- WC library, lobby, by WC PTA for meeting, 9/13/10
- WC LGI, by WC PTA for Santa's workshop, 11/17 – 11/19/10
- RE library, by RE PTA for yearbook meeting, 10/4/10

- RE café w/out kitchen, by Girl Scouts Fleetwood Svc Unit for meeting, 9/16/10
- WC LGI, by Girls Scouts Fleetwood Svc Unit for meeting, 9/20/10
- WC café w/out kitchen, by WC PTA for fundraiser pickup, 9/23/10

***Use of School Facilities to be billed:***

- HS café w/out kitchen, by Fleetwood Youth Soccer for picture day, 9/26/10 at a fee of \$22.50
- HS stadium, concession stand, by Fleetwood Youth Football & Cheerleading Assn. for games, various dates 9/11 – 11/6/10 at a fee of \$2,115
- WC library, by Building Blocks Yoga for classes, Monday's, Wednesday's & Thursday's 9/13 – 10/21/10 at a fee of \$90
- HS gym, auxiliary, by Fleetwood Adult Basketball for games, various dates 8/30 – 10/27/10 at a fee of \$270
- MS 7/8 gym, 5/6 gym, 5/6 café, by Fleetwood Volleyball Club for tournament, 10/23/10 at a fee of \$500 (correction)
- MS 5/6 gym, 5/6 café by Fleetwood Volleyball Club for tournament, 10/2/10 at a fee of \$500 (correction)
- RE field, by Fleetwood Area Baseball Assn. for practice, various dates 9/1 – 10/31/10 at a fee of \$50
- HS baseball field, by Fleetwood Area Baseball Assn. for youth baseball, various dates 9/1 – 10/31/10 at a fee of \$50
- RE gym, by Zumba Fitness for workouts, 9/23, 9/30, 10/7, 10/14, 10/21, & 10/28/10 at a fee of \$30
- WC library, by Teachers Yoga, Tuesday's 9/14/10 – 4/19/11 at a fee of \$155
- HS, MS, café w/out kitchen, by Fleetwood cheerleading for spiritfest competition, 11/5/10 at a fee of \$150
- RE music room, by Yoga for Kids, Monday's 9/20 – 12/6/10 at a fee of \$37.50
- AM library, by Yoga for Kids, Wednesday's 9/22 – 12/1/10 at a fee of \$37.50
- HS turf field by Fleetwood Lions Club for East West soccer tournament, 9/3/10 at a fee of \$917.50

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Mayer, seconded by Mr. Mayer, to acknowledge application for an Ed-Flex Waiver to enable the district to operate Title I programs at Richmond and Andrew Maier Elementary Schools for the 2010-11 school year.

Ed-Flex Waiver Acknowledgement

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs.

Federal Programs

A motion was made by Dr. Lawrence, seconded by Mr. Mayer, to adjourn the meeting.

Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 8:00 p.m.

Respectfully submitted,

*September 21, 2010*

Gary A. Reinert  
School Board Secretary

*September 21, 2010*