

FLEETWOOD AREA SCHOOL DISTRICT

Board of School Directors' Meeting Minutes

June 21, 2011 • Tuesday, 7 p.m.

The regular monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Timothy Heffner at 7:02 p.m. Those in attendance were:

Board Members: Timothy M. Heffner, Shane D. Lawrence, Michael D. Mayer, Peter W. Miller, Sarah A. Muzopappa, Michael D. Noll, Thomas M. Prachar

Absent: Kelly J. McNabb, Gary A. Reinert

Administrators: Bethany L. Bosold, Paul B. Eaken, Jane L. Fawcett, Richard R. Kaskey, Lori M. Koehler, Heidi A. Orth, Christopher S. Redding, Thomas L. Salpino II, Steven A. Schutt

Absent: Michael G. DeAntonio, Thomas J. Golinsky, Michelle D. Jackson

Solicitor: John M. Stott, Esquire

Secretary: Heidi A. Orth

Visitor Recognition: Retirement Presentation

A motion was made by Dr. Lawrence, seconded by Mr. Mayer, to approve the minutes of the May 17 regular meeting

Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mr. Noll, to approve the treasurer's report.

Treasurer's Report

Question, Roll Call Vote

Ayes: Lawrence, Mayer, Miller, Muzopappa, Noll, Prachar, Heffner

Nays: None Motion Carried

A motion was made by Dr. Lawrence, seconded by Mr. Mayer, to pay the bills for the month.

Bills Approved

Question, Roll Call Vote

Ayes: Mayer, Miller, Muzopappa, Noll, Prachar, Heffner, Lawrence

Nays: None Motion Carried

A motion was made by Mr. Miller, seconded by Mrs. Muzopappa, to approve the following revisions to graduation requirements:

Graduation Requirements

- Effective with the graduating class of 2011-12, remove requirement for .25 credit in Driver Education and change 5.5 elective credit requirement to 5.75 credits. (Total credits required for graduation remains at 25.)
- Effective with the graduating class of 2015, demonstrate successful completion of secondary-level course work in Algebra I, Biology, Literature, and English Composition and score proficient, or above, on the course Keystone Exam or approved alternative, if available from the Pennsylvania Department of Education.

Question, Roll Call Vote

Ayes: Miller, Muzopappa, Noll, Prachar, Heffner, Lawrence, Mayer

Nays: None Motion Carried

A motion was made by Dr. Lawrence, seconded by Mr. Prachar, to approve the appointment of Gwynn Bollinger as the Supervisor of Special Education effective upon receipt of certification from PDE at a salary of \$75,000.

Special Education
Supervisor

Question, Roll Call Vote

Ayes: Muzopappa, Noll, Prachar, Heffner, Lawrence, Mayer, Miller

Nays: None Motion Carried

A motion was made by Mr. Miller, seconded by Mr. Mayer, to approve the following personnel actions:

Personnel

Assignments

Co-Curricular

- Kelly Ackerman, HS freshman class co-advisor, effective 2011-12 school year @ \$296

Instructional – Summer School Teachers (\$25/hour)

- Debra Mahnken – HS English
- Jonathan Perry – HS Math
- Jennifer Neiman – HS Science
- Amy Schlott – HS Special Ed.
- Wendy Wunderlich – HS Special Ed.
- Dina Heffner – HS Social Studies

Instructional

- Christina Ziegler, ESY teacher, effective 7/5/11 @ \$25/hour (correction)
- Bethany Ike, DW speech and language pathologist, effective 8/24/11 @ Master's, Step 5

Leave Requests

- Linda Bollendorf, MS English, FMLA/qualifying event leave, effective 8/24/11 followed by unpaid leave through the end of the first semester of the 2011-12 school year
- Shannon Shetayh, HS math, FMLA/qualifying event leave, effective 8/24/11 through end of third quarter of the 2011-12 school year

Resignations

- Kelly Lucarelli, HS band front co-advisor, effective 5/25/11
- Amy Barnett, HS freshman class co-advisor, effective end of 2010-11 school year
- Tuyet Pham, HS JV girls volleyball coach, effective 6/10/11
- Nancy Castiglioni, HS assistant cross country coach, effective 6/10/11
- Mark Creyer, MS football coach, effective 6/10/11
- Mike Unger, MS football coach, effective 6/10/11
- Ken Fick Jr., HS assistant boys soccer coach, effective 6/10/11
- Jaime Bayer, HS JV field hockey coach, effective 6/10/11
- Alissa Etzel, MS cheering coach, effective 6/10/11
- Kevin Weidner, varsity assistant girls soccer coach, 6/10/11
- Cathy Lessig, WC non-certified aide, effective end of the 2010-11 school year
- Andrea Dascalescu, WC kindergarten, effective 6/21/11

Retirement

- Linda Wood, MS health/science teacher, effective end of the 2011-12 school year

SMILES

- Barbara Kutz
- Richard Kutz
- Cynthia Borrell
- Samuel Borrell

- Elizabeth Mortland
- Joseph Riolo
- Fern Stricker
- Arlene Burkert
- Mary Hill
- Kathleen Esterly
- Betty Buss
- Anthony DeAngelis Jr
- Barbara Quinn
- Carol Richard
- Floyd Richard
- John Reinert
- Darlene Reinert
- Terry Weidner
- Mary Ann Weidner
- Bernard Dietrich
- Esther Dietrich

Substitutes

Instructional Staff

- Cindi Levengood, ESY teacher
- Lillianne Sanderlin, ESY teacher
- Joe Linderman, ESY homebound instruction teacher

Support Staff

- Cindy Borrell, clerical
- Brenda LaCombe, clerical, non-certified aide
- Kathleen Kaskey, ESY non-certified aide
- Colleen Russo, ESY non-certified aide

Transfers

- Laura Bernhard, WC LSS to half time AM LS & half time Special Education behavioral support teacher, effective 8/24/11
- Crystal Nace, WC grade 1 to AM kindergarten, effective 8/24/11
- Shannon Joseph, RE kindergarten, to AM kindergarten, effective 8/24/11
- Deb Kutz, AM kindergarten, to AM grade 2, effective 8/24/11
- Amy Barnett, HS physical education to WC physical education, effective 8/24/11
- Erica Kidd, RE grade 3 to RE grade 2, effective 8/24/11
- Christopher Schaeffer, HS computer technology to RE grade 3, effective 8/24/11
- Georgette Carter, accounts payable secretary to AM non-certified aide, effective 8/25/11

Volunteers

Building

- Cathy Salesky
- Kevin Border
- Sue Heffner
- Wendy Milyo
- Jennifer Schroeder
- Larry Hartman
- Jay Brey
- Joseph Herndon
- Tabitha Wagner
- Michelle Downs
- Michele Ernst
- Thomas Wenner

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- Stacy Laucks
- Stacey Kohler
- Kelly Broughall
- Kristin Polk

Question, Roll Call Vote

Ayes: Noll, Prachar, Heffner, Lawrence, Mayer, Miller, Muzopappa

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Miller, to approve the following board policy (second reading):

Board Policy
(second reading)

#623 GASB 54 (new)

Question, Roll Call Vote

Ayes: Prachar, Heffner, Lawrence, Mayer, Miller, Muzopappa, Noll

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Dr. Lawrence, to approve the following revised board policies (first reading):

Board Policy
(first reading)

- #122 Extracurricular Activities
- #217 Graduation Requirements
- #218 Student Discipline
- #218.2 Terroristic Threats
- #222 Tobacco Use
- #227 Controlled Substances/Paraphernalia
- #237 Electronic Devices
- #314 Physical Examination
- #323 Tobacco Use
- #805 Emergency Preparedness
- #909 Municipal Government Relations

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Mayer, seconded by Mr. Prachar, to approve the deletion of the following board policy:

Board Policy
Deletion

#225 Relations with Law Enforcement Agencies

Question, Voice Vote-Unanimous, Motion Carried

A motion was made by Mr. Noll, seconded by Mr. Mayer, to adopt the general fund budget for the 2011-12 fiscal year in the amount of \$37,156,430 and further adopt all supporting tax resolutions.

General Fund
Budget

Question, Roll Call Vote

Ayes: Heffner, Lawrence, Mayer, Muzopappa, Noll, Prachar

Nays: Miller Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mr. Prachar, to approve the commitment of funds for the retirement rate stabilization fund at a total of \$1,069,000.

Retirement Stabilization
Fund

Question, Roll Call Vote

Ayes: Lawrence, Mayer, Miller, Muzopappa, Noll, Prachar, Heffner

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Miller, to adopt the Homestead/Farmstead exclusion to provide taxpayer relief in the amount of \$253.44 per approved homestead/farmstead for the 2011-12 fiscal year.

Homestead/Farmstead
2011.12

Question, Roll Call Vote

Ayes: Mayer, Miller, Muzopappa, Noll, Prachar, Heffner, Lawrence

Nays: None Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mr. Prachar, to adopt the Athletic Budget for the 2011-12 fiscal year in the amount of \$533,622.

Athletic Budget
2011.12

Question, Roll Call Vote

Ayes: Miller, Muzopappa, Noll, Prachar, Heffner, Lawrence, Mayer

Nays: None Motion Carried

A motion was made by Mr. Miller, seconded by Dr. Lawrence, to authorize the Business Office staff to perform all necessary budget transfer and required transactions to close the 2010-11 fiscal year in preparation for the local audit.

2010.11 Budget

Question, Roll Call Vote

Ayes: Muzopappa, Noll, Prachar, Heffner, Lawrence, Mayer, Miller

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Dr. Lawrence, to approve the 2011-12 Special Education contract rates with the Berks County Intermediate Unit. (No increase in rates)

2011.12
Special Education
Contract

Question, Roll Call Vote

Ayes: Noll, Prachar, Heffner, Lawrence, Mayer, Miller, Muzopappa

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Mayer, to approve lease agreements with Berks Encore, Berks County Intermediate Unit, and Berks County YMCA for the 2011-12 – 2013-14 school years.

Lease Agreement
2011.12 –
2013.14

Question, Roll Call Vote

Ayes: Prachar, Heffner, Lawrence, Mayer, Miller, Muzopappa, Noll

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Mayer, to approve a three year co-op agreement with Oley Valley School District for the participation of Oley Valley students in Fleetwood Area School District's football program beginning 2011-12 through 2013-14 school years. The rates below apply to the first two years. The third year rates are to be determined.

OVSD/FASD
Football
Agreement

Grades 7 – 8 \$350/student

Grades 9 – 12 \$500/student

Question, Roll Call Vote

Ayes: Heffner, Lawrence, Mayer, Miller, Muzopappa, Noll, Prachar

Nays: None Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mr. Mayer, to approve a contract with Caron Foundation for Student Assistance Program Coordination for the 2011-12 school year in the amount of \$11,038.

Caron Foundation
2011.12

Question, Roll Call Vote

Ayes: Lawrence, Mayer, Miller, Muzopappa, Noll, Prachar, Heffner

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Mayer, to approve a student activity fee for the 2011-12 school year.

Student Activity Fee
2011.12

Question, Roll Call Vote

Ayes: Mayer, Miller, Muzopappa, Noll, Prachar, Heffner, Lawrence

Nays: None Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mr. Noll, to approve a settlement agreement regarding special education services for student identification # 1778010342.

Special Education
Settlement Agreement

Question, Roll Call Vote

Ayes: Miller, Muzopappa, Noll, Prachar, Heffner, Lawrence, Mayer

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Mayer, to approve a contract with Jessica Manara to provide substitute ESY Interpreter services at a rate of \$16.43/hour, effective 6/23/11.

Substitute ESY Interpreter

Question, Roll Call Vote

Ayes: Muzopappa, Noll, Prachar, Heffner, Lawrence, Mayer, Miller

Nays: None Motion Carried

A motion was made by Mrs. Muzopappa, seconded by Mr. Prachar, to approve employee compensation for the 2011-12 school year.

2011.12 Employee
Compensation

Question, Roll Call Vote

Ayes: Noll, Prachar, Heffner, Lawrence, Mayer, Miller, Muzopappa

Nays: None Motion Carried

A motion was made by Mr. Prachar, seconded by Mr. Mayer, to approve the following requests for use of facilities:

Use of School Facilities

- HS parking lot, by Fleetwood Youth Soccer Club for chicken fundraiser, 10/6/11
- HS parking lot, by Fleetwood Legion for bus trip, 8/20 & 8/21/11

Use of School Facilities to be Billed:

- HS café w/out kitchen, by Fleetwood Youth Football & Cheerleading Assn. for physicals, 7/23/11 at a fee of \$35
- MS gym 5/6, MS 7/8, café 5/6 w/out kitchen, by Fleetwood Volleyball Club for tournament, 10/22/11 at a fee of \$273
- MS gym 5/6, MS 7/8, café 5/6 w/out kitchen, by Fleetwood Volleyball Club for tournament, 10/8/11 at a fee of \$273
- MS gym 7/8, by Fleetwood Volleyball Club for practice, various dates 10/3 – 10/21/11 at a fee of \$360
- MS gym 7/8, by Fleetwood Volleyball Club for practice, various dates 9/1 – 9/30/11 at a fee of \$504
- MS gym 7/8, HS Auxiliary, by Fleetwood Volleyball Club for practice, various dates 8/15 – 8/26/11 at a fee of \$240
- MS gym 7/8, by Fleetwood Volleyball Club for practice, 8/29 – 8/31/11 at a fee of \$72

- Walnuttown field, by Fleetwood Youth Soccer Club for summer training camp, 7/18 – 7/22/11 at a fee of \$100
- RE multi-purpose rm, by Cub Scout Pack #133 for meetings, 9/9, 9/12, 9/16, 9/19, & 9/23/11 at a fee of \$280

Question, Voice Vote-Unanimous, Motion Carried

No one from the audience offered any comments on Federal Programs.

Federal Programs

A motion was made by Mr. Miller, seconded by Mr. Prachar, to adjourn the meeting.

Adjournment

Question, Voice Vote-Unanimous, Motion Carried

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 7:40 p.m.

Respectfully submitted,

Gary A. Reinert
School Board Secretary

EXECUTIVE session - Personnel

June 21, 2011